Meeting Notes

***Meeting Agenda*** –Meeting with Marco and Balaji in order to remove the IR filter.

***Meeting Attendance:***

Balaji Radhakrishnan (u7322353)

The other team member’s presence was not necessary since the procedure takes place in the laboratory in the engineering building.

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| ***Meeting Notes:*** | ***Meeting Duration ~ 40 minutes*** |

The agenda for the meeting was to remove the IR filter from the raspberry pi HQ camera. The procedure happened in the Solar PV lab located in the engineering building. The removal of the IR filter meant that the sensor would be exposed to the air, and the use of a clean room was essential, hence why that particular lab was chosen. The camera and few tools were brought by Balaji. The camera was disassembled carefully, and the IR filter was removed with the help of some plastic tweezers and isopropyl alcohol. The process of removing the IR filter was simple and quick and the camera was given to Marco since there was no thin clear film available to replace the IR filter in the camera system.

***Meeting Outcomes:***

1. The IR filter from the HQ camera was successfully removed.

***Current Deliverables[[1]](#footnote-1):***

Since this was not a meeting about the project progress, no current deliverables are necessary.

1. Current Deliverables: Refers to immediate tasks that need to be performed prior to the next meeting. [↑](#footnote-ref-1)